


KVS SAMAGAM Web portal – A Centralized Information System

User Manual for Regional Offices

To centralize KVS information, we are working on Centralized Information System i.e. **KVS SAMAGAM**, where we can manage and track all information about **KVS**.

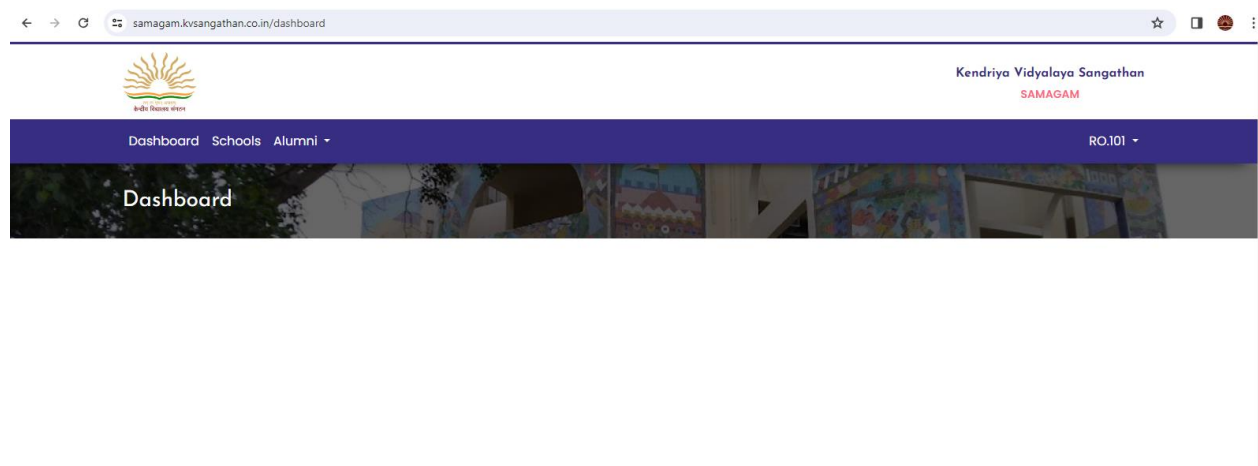
RO can login on <https://samagam.kvsangathan.co.in/> with **Login id :RO.{roID}** and **Password : KVrr@2324**

List of Regional office IDs:



Sn.	RO ID	RO Name
1	101	AGRA
2	102	AHMEDABAD
3	103	BENGALURU
4	104	BHOPAL
5	105	BHUBANESWAR
6	106	CHANDIGARH
7	107	CHENNAI
8	108	DEHRADUN
9	109	DELHI
10	110	ERNAKULAM
11	111	GURUGRAM
12	112	GUWAHATI
13	113	HYDERABAD
14	114	JABALPUR
15	115	JAIPUR
16	116	JAMMU
17	117	KOLKATA
18	118	LUCKNOW
19	119	MUMBAI
20	120	PATNA
21	121	RAIPUR
22	122	RANCHI
23	123	SILCHAR
24	124	TINSUKIA
25	125	VARANASI

After login on SAMAGAM Portal, the RO user will see the following screen:




For getting the profiles detail of schools, click on ***schools***, then the RO user will see the list of Schools under their region.

Sn	RO ID	Region Name	School ID	School Name	State	District	City	Constituency	Sponsored By	Profile
1	101	AGRA	1357	KV AFS CHANDINAGAR	Uttar Pradesh	BAGHPAT	CHANDINAGAR	BAGHPAT	Defence	View
2	101	AGRA	1395	KV AFS SARSAWA	Uttar Pradesh	SAHARANPUR	SARSAWA	KAIRANA	Defence	View
3	101	AGRA	1707	KV ALIGARH	Uttar Pradesh	ALIGARH	ALIGARH	ALIGARH	Civil	View
4	101	AGRA	1716	KV BABINA CANTT	Uttar Pradesh	JHANSI	BABINA	JHANSI	Defence	View
5	101	AGRA	2387	KV BAOLI BAGHPAT	Uttar Pradesh	BAGHPAT	BAOLI	BAGHPAT	Civil	View
6	101	AGRA	1721	KV BULANDSHAHR (SHIFT-I)	Uttar Pradesh	BULANDSHAHR	BULANDSHAHR	BULANDSHAHR	Civil	View
7	101	AGRA	2389	KV CISF SURAJPUR	Uttar Pradesh	GAUTAM BUDDHA NAGAR	GREATER NOIDA	GAUTAM BUDDH NAGAR	Civil	View
8	101	AGRA	1390	KV CRPF RAMPUR	Uttar Pradesh	RAMPUR	RAMPUR	RAMPUR	Civil	View
9	101	AGRA	1400	KV EBS BABUGARH CANTT	Uttar Pradesh	HAPUR	BABUGARH	MEERUT	Defence	View
10	101	AGRA	2186	KV ETAH	Uttar Pradesh	ETAH	HARCHANDPUR KALAN	ETAH	Civil	View
11	101	AGRA	2256	KV ETAWAH	Uttar Pradesh	ETAWAH	ETAWAH	ETAWAH	Civil	View
12	101	AGRA	1453	KV GREATER NOIDA	Uttar Pradesh	GAUTAM BUDDHA NAGAR	GREATER NOIDA	GAUTAM BUDDH NAGAR	Civil	View
13	101	AGRA	2188	KV HATHRAS	Uttar Pradesh	HATHRAS	HATHRAS	HATHRAS	Civil	View

On click on of ***view*** link, RO can see the all profiles details in their login

← → ↻ samagam.kvsangathan.co.in/master/school/profile/653cdd8d34d62 ☆ 📄 🔍



Kendriya Vidyalaya Sangathan
SAMAGAM

Dashboard Schools Alumni ▾ RO.101 ▾

KV AFS CHANDINAGAR

School Information

Basic Details

School Name	KV AFS CHANDINAGAR	Region Name	AGRA	Station Name	
Station Type		Location Type	RURAL	Sponsored By	Defence
Sponsoring Agency	INDIAN AIR FORCE	School Building	Permanent	Infra Facility	Yes
UDISE Code	09080703405	Establishment	1986-1987		

Location

State	Uttar Pradesh	District	BAGHPAT	Constituency	BAGHPAT
Longitude	77.37878	Latitude	28.87434		

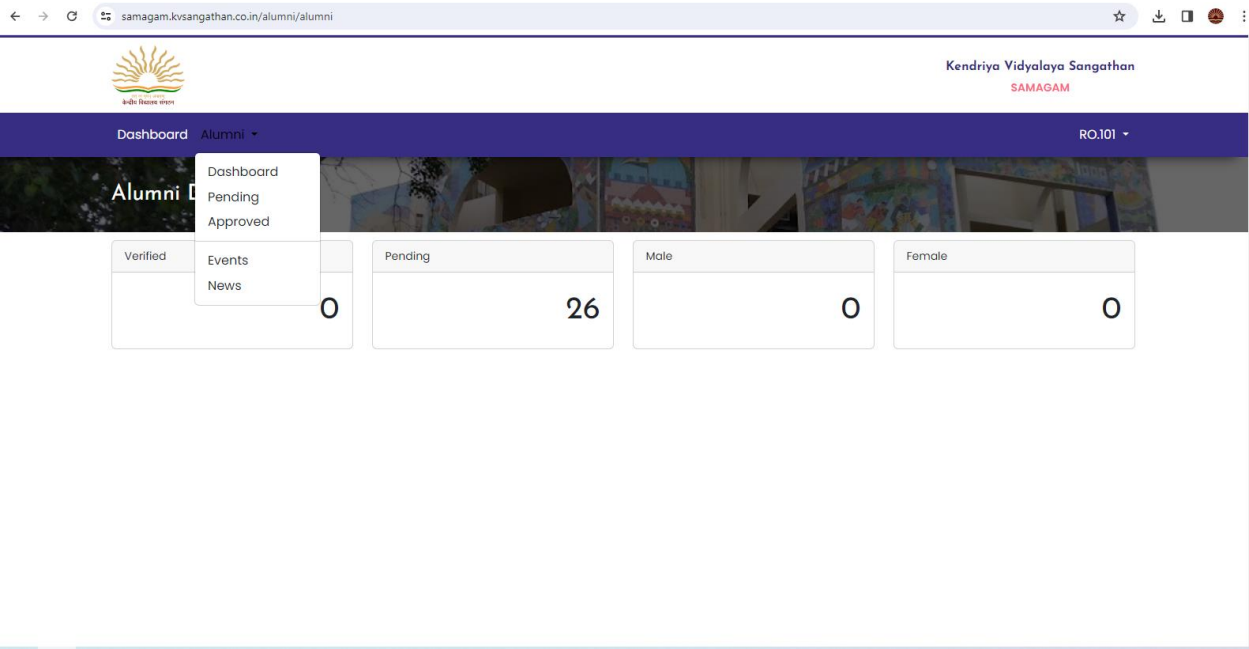
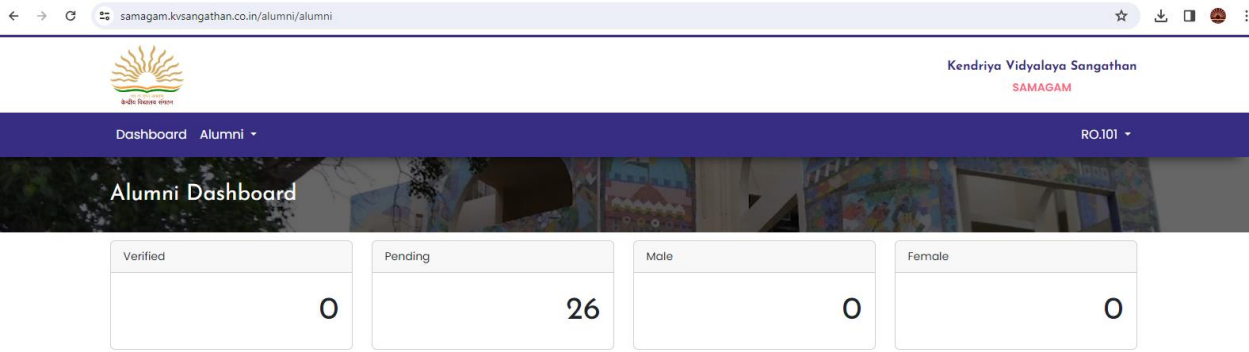
School Contact Details

Contact No	0121-2978202	Email ID	ppl.bagpatafs@kvs.gov.in	Website	www.afschandinagar.kvs.ac.in/
Postal Address 1		Postal Address 2		Postal Address 3	
City	CHANDINAGAR	Pin Code	0		

Here Schools' Basis Profile, Infrastructure, Section and enrollment, CwSN, Library, Sports, ICT, Activity/department I/c details, CCTV and NCC profiles can be seen.

Note: Each school will update their detail in each profiles as and when the information is changed and mandatorily on 1st working day of each month.


For Alumni’s details, after clicking on Alumni, the RO can find alumni menu with its functionality on drop down.



On Dashboard, KVs can view the statistics about their Alumni, which includes No. of Pending requests, No. of Approved requests event management, news management etc.

How to see Pending requests of Alumni at School Level:

← → ↻ samagam.kvsangathan.co.in/alumni/alumni/pending ☆ ⬇ 📄 🗑 ⋮



Kendriya Vidyalaya Sangathan
SAMAGAM

Dashboard Alumni RO.101


Pending

Sn.	RO	KV	Name	Father Name	Mobile No	Email Id
1	AGRA	KV NO.1 AFS HINDAN	NAVYA SINGH	NK SINGH	8586845789	singhnavya666@gmail.com
2	AGRA	KV BULANDSHAHAH (SHIFT-I)	Abhay Sharma	Anil Kumar Sharma	9148926076	abhay4u500@gmail.com
3	AGRA	KV NO.3 AGRA CANTT	KIRANPAL SINGH CHAHAR	CAPT F S CHAHAR	9413732377	kiranpalsinghchahar2103
4	AGRA	KV NO.1 AFS AGRA	Bhaskar Gupta	Gopal Das gupta	8840572182	bhaskarbggupta@gmail.com
5	AGRA	KV NO.2 AGRA CANTT	Amit Kumar Sharma	Shri Bankey Lal Sharma	9823851227	sharmamitkumar007@gmail.com
6	AGRA	KV NO.3 AGRA CANTT	Shaloo Gautam	S L Gautam	8770433130	shaloo.gautam26623@gmail.com
7	AGRA	KV NO.2 AGRA CANTT	Geetika Grover	Ashok Kumar Grover	9433351929	geetikabhattacharyya@gmail.com
8	AGRA	KV OEF HAZRATPUR	Ajit Pal Singh	Vijay Pal Singh	8449300555	apsinghatwork@gmail.com
9	AGRA	KV NO.2 AGRA CANTT	Neetu Sharma	Y M Sharma	9891107099	neetu.sharma24@gmail.com
10	AGRA	KV NO.2 AGRA CANTT	Amit	R b rai	9718480292	amitt1363@gmail.com
11	AGRA	KV NO.2 AGRA CANTT	Dr.Ritu Pallavi	Shri U.K.Das	9425127162	rirup1610@gmail.com
12	AGRA	KV ALIGARH	BRIJ KISHOR BHARDWAJ	YOGRAJ SHARMA	9058773568	bkbhardwajisindian@gmail.com
13	AGRA	KV MEERUT CANTT PUNJAB LINES	Sanjay Nayyar	J.N.Nayyar	8587097187	s.nayyar@bishara.com

How to see Approved requests of Alumni at School Level:

The approved alumni can be seen under Approved Page

← → ↻ samagam.kvsangathan.co.in/alumni/alumni/approved ☆ ⬇ 📄 🗑 ⋮



Kendriya Vidyalaya Sangathan
SAMAGAM

Dashboard Alumni RO.101

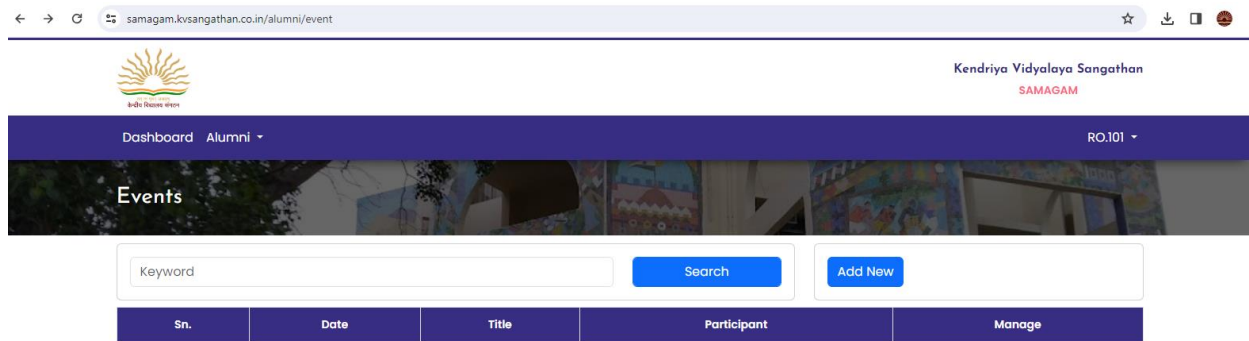
Approved

Sn.	RO	KV	Name	Father Name	Mobile No	Email Id	Profile
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The Regional Office will have the facility to invite the alumni/ ex-employees in any event organized at its premises.

How to create Event:

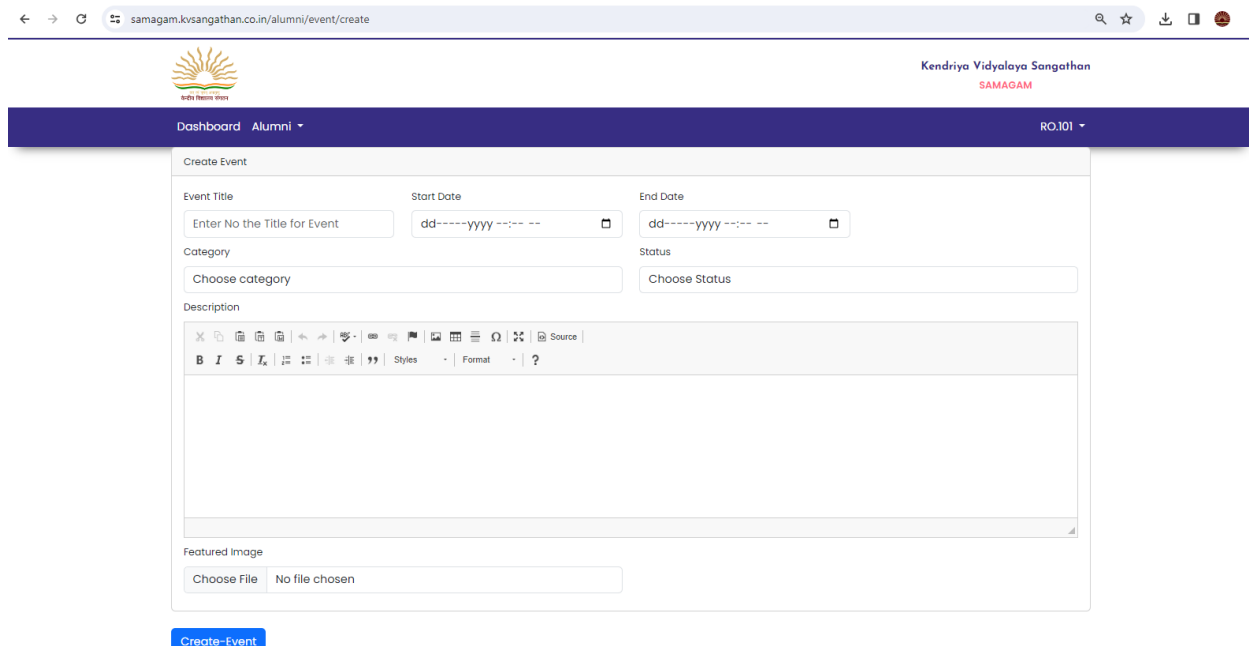
Click on Event under Alumni Menu, then RO user will see all its events.



The screenshot shows the SAMAGAM Alumni Events page. The browser address bar displays 'samagam.kvsangathan.co.in/alumni/event'. The page header includes the Kendriya Vidyalaya Sangathan logo and the text 'Kendriya Vidyalaya Sangathan SAMAGAM'. The navigation bar shows 'Dashboard' and 'Alumni' with a dropdown arrow, and 'RO.101' on the right. The main heading is 'Events'. Below it is a search bar with a 'Keyword' input field, a 'Search' button, and an 'Add New' button. A table with five columns is visible: 'Sn.', 'Date', 'Title', 'Participant', and 'Manage'.

If Regional Office is organizing any event, and it wants to invite its alumni through the portal, then the RO has to create a new Event,.

To create a new Event then click on “Add New” Button. Following page will appear:



The screenshot shows the SAMAGAM Create Event page. The browser address bar displays 'samagam.kvsangathan.co.in/alumni/event/create'. The page header includes the Kendriya Vidyalaya Sangathan logo and the text 'Kendriya Vidyalaya Sangathan SAMAGAM'. The navigation bar shows 'Dashboard' and 'Alumni' with a dropdown arrow, and 'RO.101' on the right. The main heading is 'Create Event'. Below it is a form with the following fields: 'Event Title' (with placeholder text 'Enter No the Title for Event'), 'Start Date' (with a date picker showing 'dd-----yyyy --:-- --'), 'End Date' (with a date picker showing 'dd-----yyyy --:-- --'), 'Category' (with a dropdown menu showing 'Choose category'), 'Status' (with a dropdown menu showing 'Choose Status'), and 'Description' (with a rich text editor). At the bottom, there is a 'Featured Image' section with a 'Choose File' button and a 'No file chosen' text. A 'Create-Event' button is located at the bottom left of the form.

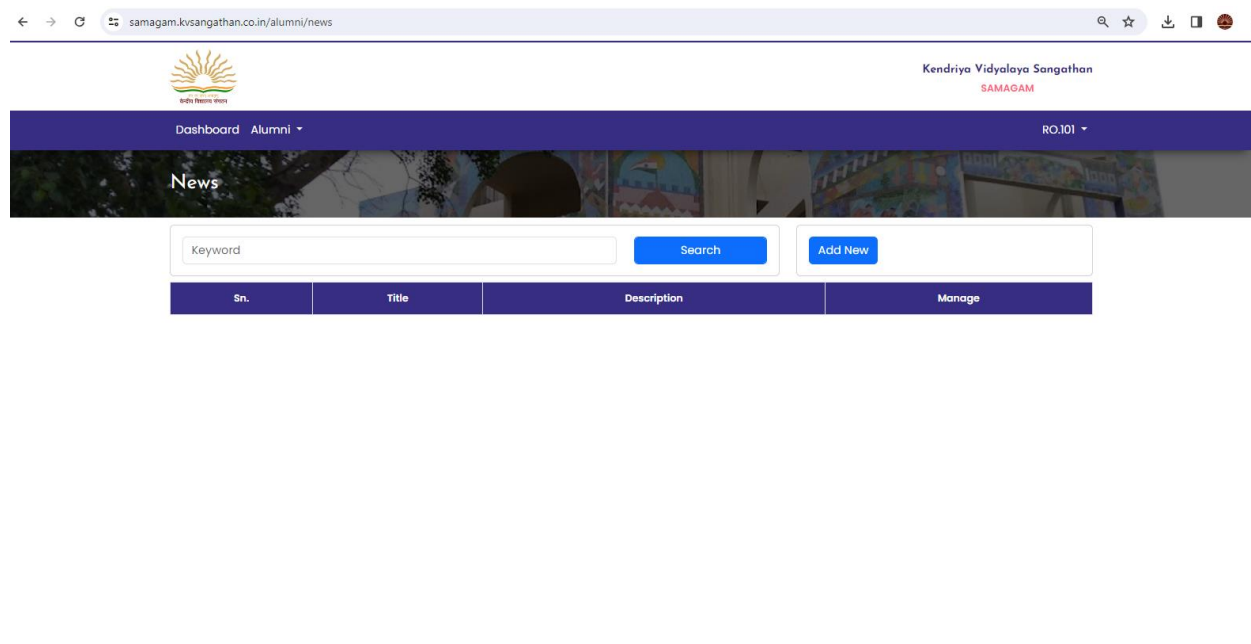
The school will enter the event name, start date, end date, select event category, choose status as active or inactive, Description and upload image of the event’s invitation card. After entering these details, school will click on Create Event Button.

How to Publish an alumni's news page

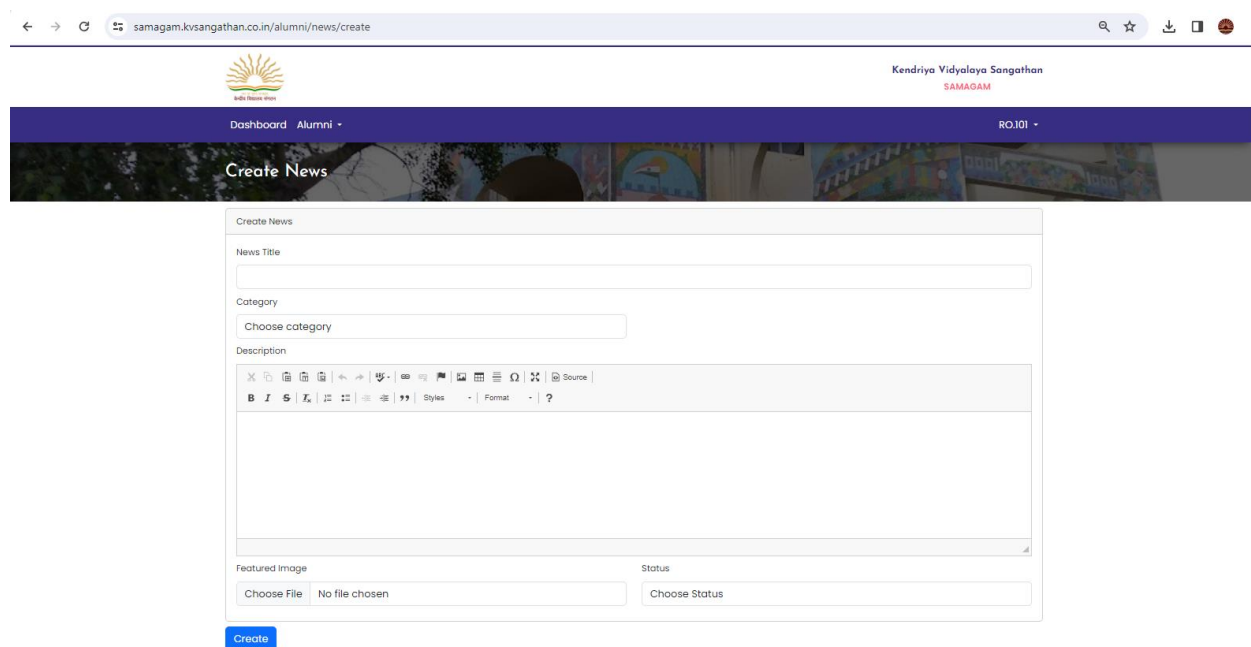
Click on News under Alumni Menu, then school user will see all its Alumni in News pages.

If school want to publish any news of its alumni on the portal, then the school has to create a new News.

To create a new News then click on “Add New” Button. Following page will appear:



After click on Add New Button, the following page will appear:



The school will enter title of the news, select category, enter description, can choose image file for uploading and select status as active or inactive.

The screenshot shows a web browser at the URL `samagam.kvsangathan.co.in/alumni/news/create`. The page has a dark blue header with 'Dashboard' and 'Alumni' links, and a user profile 'ROJDI'. Below the header is a banner image with the text 'Create News'. The main form is titled 'Create News' and contains the following fields:

- News Title:** A text input field.
- Category:** A dropdown menu with a list of categories: 'Choose category', 'Career Guidance Workshops', 'Guest Lectures or Speaker Series', 'Mentorship Programs', 'Alumni Panel Discussions', 'Career Fairs', 'Sports Events', 'Cultural and Arts Festivals', 'Community Service Initiatives', 'Class Reunions', 'Foundation Day Celebration', 'Academic Competitions', 'Technology and Innovation Workshops', 'Advisory Boards or Committees', 'Student-Alumni Networking Events', and 'Choose File'. The 'Choose category' option is currently selected.
- Status:** A dropdown menu with the option 'Choose Status'.
- Create:** A blue button at the bottom left of the form.

After providing these details, the school user will click on Create button.

If school does not want to publish further any news or event, the school can make it inactive.